



SAFEGUARDING INCIDENT REPORT FROM

Child Name:	Age and DOB:
Incident Location:	Parents Name:
Date of incident:	Time of incident:
Location of incident:	Have you spoken to the child? Yes / No If yes, please give description:
Details of incident:	Details of any physical signs:
Have you spoken with the parents regarding the issue? Depending on the allegation, it is not always appropriate to speak to parents. Yes / No	If yes, please provide details of what was said:
Have you spoken to the person that allegations are being made against? Never speak to them if it is a child abuse allegation - only if it is "poor practice". Yes / No	If yes, please provide details of what was said:
Have you informed statutory authorities? Yes / No	If yes, what exactly did they say and what are their contact details?





Details of action taken:	Details of any action you intend to take:
Details of witnesses: Name: Telephone: Witness Comments:	Details of witnesses: Name: Telephone: Witness Comments:
Details of person alleged to have committed the offence: Name: Telephone:	Details of person reporting concern: Name: Telephone: Position in club:
Details of person completing the form: Name: Telephone: Position in club:	
SIGNED:	FULL NAME:
DATED:	

*All incidents are strictly confidential. All information is to only be discussed with the managers of UNIQ Snowsports, the Child Welfare Officer, or Snowsport England's DBS sector.

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